

# Glossary guide

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PATIENT VOICES

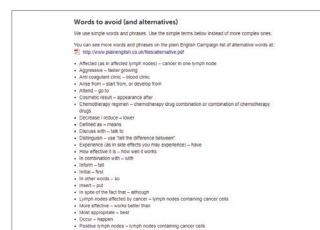


This guide to free-to-access plain language glossaries aims to save you time and effort in finding resources for plain language writing

## Cancer Research UK Style Guide

This resource covers Cancer Research UK's approach to health and patient information

It includes a list of 'words to avoid' and suggested alternatives, alongside helpful plain language guidance

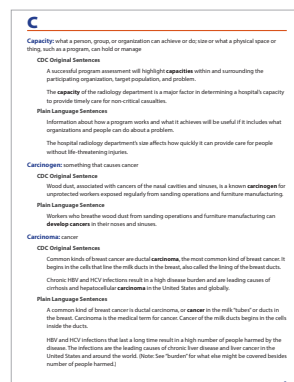
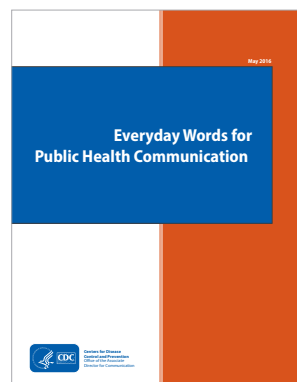


<https://www.cancerresearchuk.org/about-cancer/about-our-information/style-guide>

## Centers for Disease Control and Prevention (CDC) Everyday Words for Public Health Communication

This 44-page glossary from the CDC (May 2016) focuses on everyday words used in healthcare (vs medicines development)

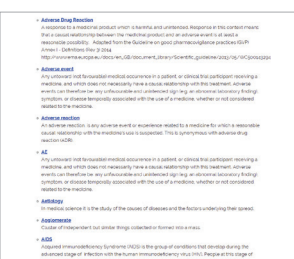
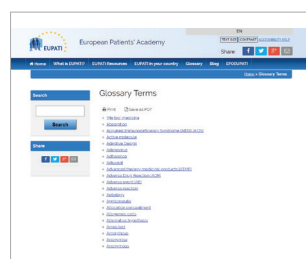
The document also provides before and after examples to show how original sentences used by the CDC were 'translated' into plain language



<https://www.cdc.gov/other/pdf/everydaywordsforpublichealthcommunication.pdf>

## European Patients Academy (EUPATI) Glossary Terms

This extensive plain language glossary (300 terms; 70 pages; current as of 21 March 2019) covers key terms used in medicines development



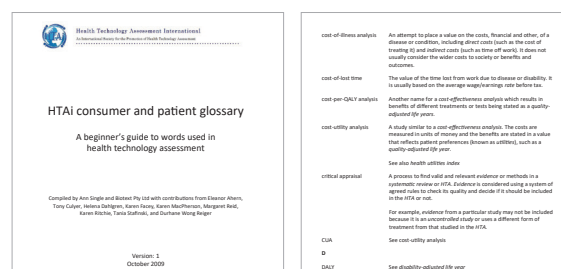
<https://www.eupati.eu/glossary-terms>

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## Health Technology Assessment International (HTAi) HTAi Consumer and Patient Glossary

This 40-page glossary (V1, October 2009)  
provides plain language terms for words used  
in health technology assessment documents



<https://htai.org/wp-content/uploads/2018/02/PCISG-Resource-ENGLISH-PatientandConsumerGlossary-Oct09.pdf>

## Multi-Regional Clinical Trials (MRCT) Center of Brigham and Women's Hospital and Harvard Return of Aggregate Results Toolkit

The Return of Aggregate Results Toolkit  
(V3.1, 22 November 2017) includes a useful, but limited,  
plain language glossary of endpoint terms, as well  
as examples of non-promotional (neutral) phrases

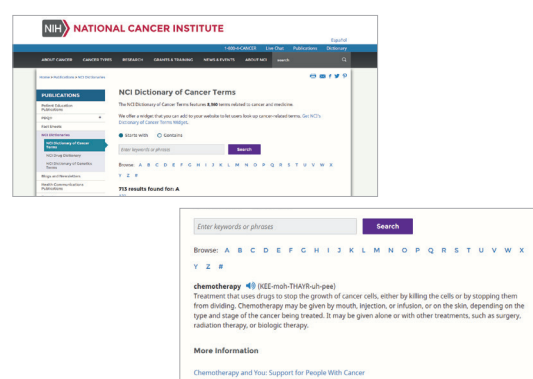
*Note: The same glossary and neutral phrase examples are  
included in the EMA's Summaries of Clinical Trial Results  
for Laypersons (22 February 2018)*



<https://mrctcenter.org/wp-content/uploads/2017/12/2017-12-07-MRCT-Return-of-Aggregate-Results-Toolkit-3.1.pdf>

## National Cancer Institute (NCI) Dictionary of Cancer Terms

This extensive dictionary defines over 8000  
cancer-related terms using non-technical language.  
A widget is also available to facilitate use of the dictionary  
Content is reviewed regularly and updated monthly  
by a multidisciplinary panel



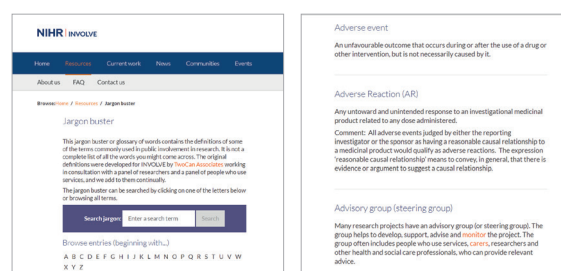
<https://www.cancer.gov/publications/dictionaries/cancer-terms>

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## National Institute for Health Research (NIHR) INVOLVE Jargon Buster

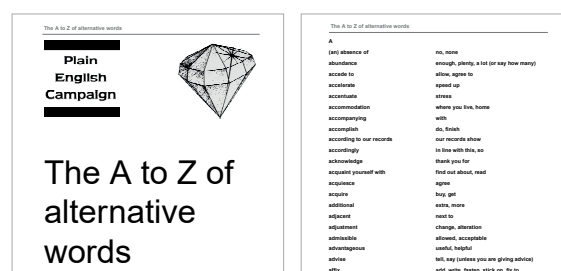
This glossary or 'jargon buster' defines many of the terms commonly used in public involvement in research. Reviewed and updated regularly. Easily searchable



<https://www.invo.org.uk/resource-centre/jargon-buster/>

## Plain English Campaign The A to Z of Alternative Words

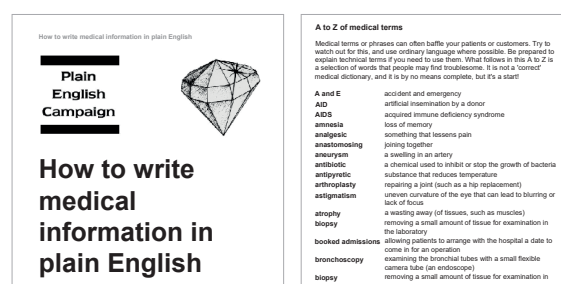
This guide gives plain language alternatives to hundreds of commonly used complex words, encouraging writers to use language found in everyday speech



<http://www.plainenglish.co.uk/files/alternative.pdf>

## Plain English Campaign How to Write Medical Information in Plain English

This guide includes an A to Z of medical words, as well as guidance for writers and 'before and after' examples of healthcare-related documents



<http://www.plainenglish.co.uk/files/medicalguide.pdf>

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